

Delaware Criminal Justice Information System Standards & Policies



AUTHORIZED ACCESS

1. POLICY IDENTIFICATION

Document ID	POL-AUTH-ACCESS
Revision	1
Effective Date	2022-11-01

2. AUTHORITY

The State of Delaware grants the Delaware Criminal Justice Information System (DELJIS) Board of Managers the authority to draft and promulgate rules and regulations under Del. Code 11 Ch. 86 § 8605. Sections 6.14 and 7.4 of the rules and regulations published on November 1st, 2022 by the Delaware Register of Regulations grants DELJIS the authority to publish standards and policies at <https://deljjs.delaware.gov/policies>.

3. APPLICABILITY

Per sections 6 and 7 of the aforementioned rules and regulations, the standards and policies may apply to authorized agencies, contractors and all parties interfacing with the Delaware Criminal Justice Information System.

4. DECLARATIONS

4.1 PARTIES

Authorized access is restricted to those duly authorized by the laws of the State of Delaware, and the rules and regulations promulgated by the DELJIS Board of Managers (the Board) and the decisions voted upon by the Board.

4.2 INDIVIDUAL ACCESS

Individual access may only be authenticated using the methods outlined in the **Authentication Standard** published at <https://deljjs.delaware.gov/policies>. An authorized individual is required to have a unique CJIS username and password and to maintain their profile in good standing. Individual access may be revoked in accordance with the laws of the State of Delaware and the rules and regulations promulgated by the Board.

4.3 SERVICE INTERFACES

Computer systems authorized to access the Delaware Criminal Justice Information System repository (CJIS) may only be authenticated using the methods approved by the **Service Interface Standard** and the **Authentication Standard** published at <https://deljjs.delaware.gov/policies>. System access may be revoked in accordance with the laws of the State of Delaware and the rules and regulations promulgated by the Board.

Access to service interfaces must be done in a manner that conforms with the **Service Interface Standard** published at <https://deljjs.delaware.gov/policies>. Circumvention of the established security controls represents a security threat and may result in service interruption.

Products leveraging a service interface must maintain logs of all interaction with Criminal Justice Information (CJI) by end users and other consumers and provide those logs to DELJIS upon request. Some interfaces may require an automatic transfer of logs, this will be determined on a case-by-case basis at the discretion of DELJIS.

4.4 INFORMATION SECURITY THREAT MITIGATION

If DELJIS or her partners learn of or otherwise identify an information security threat to CJIS or any other DELJIS computer system, one or more individuals, machines, or other services may have all appropriate access rights revoked until the threat has been remediated to DELJIS' satisfaction.